



Enrolment Application Checklist

Thank you for your interest in enrolling your child at Mackay Northern Beaches State High School.

To be considered for enrolment, please:

- Complete our Enrolment Pack.
- Submit the completed pack including all supporting documentation, as outlined in the table below.

Applications can be submitted via email to enrolments@macknorthbeachesshs.eq.edu.au (attached in .pdf format) or in person to the school's office.

Supporting Documentation	
1.	<p>Proof of Residence documents</p> <p>Mackay Northern Beaches SHS operates in accordance with an Enrolment Management Plan. This Plan ensures that students who live within the 'catchment area' are guaranteed a place at their local school.</p> <p>You must supply two documents to show proof that the student's primary residential address is within our school catchment area. The documents must be current and show your name and residential address.</p> <p><i>Refer to the Proof of Residence Form in the enrolment pack for list of eligible documents.</i></p>
2.	<p>Student Birth Certificate</p> <p>We must sight a copy of your child's birth certificate, if not previously sighted by a Qld State School.</p>
3.	<p>Child Protection Order, Family Court, Other Court Orders</p> <p>If relevant, please provide a copy of current documentation.</p>
4.	<p>QParents Registration (Identity Verification)</p> <div data-bbox="165 1514 549 1727" data-label="Image"> </div> <p>MNBSHS is a QParents school.</p> <p>The secure online portal allows parents/carers to access and manage information about their child. Excursion permissions will be delivered and managed via QParents.</p> <p>If you are not already an active QParents account holder, you will need to register. We will assist you with the online registration process.</p> <div data-bbox="619 1715 1430 1872" data-label="Complex-Block" style="border: 2px solid orange; border-radius: 15px; padding: 10px;"> <p><u>You will need to provide:</u></p> <ul style="list-style-type: none"> • Australian Drivers Licence <u>or</u> Australian Passport • Medicare Card </div> <p><i>These documents in conjunction with your proof of residence documents are sufficient for identity verification.</i></p>

Please refer enquiries to the Enrolments Officer on telephone 4842 1320 or via email enrolments@macknorthbeachesshs.eq.edu.au