



MNBSHS P&C GENERAL MEETING

- AGENDA

Date: 14 August 2025 Scheduled Time: 4:15pm Location: L1.1	
AGENDA ITEM	
Opening and welcome	Meeting opened at X:XXpm
Apologies	
Confirmation of the minutes of the previous general meeting	Minutes distributed to members prior to meeting.
MOTION	That the minutes be confirmed as a true and correct record of the meeting held 12 June 2025. Moved: Seconded: Carried / Lost
Business arising from the minutes of the previous general meeting	1.
Correspondence	1. Emails actioned and filed 2. Email from Uniform Solutions – document attached 3. WorkCover was renewed
MOTION	That the inwards correspondence be received and outwards be endorsed. Moved: Seconded: Carried / Lost

Treasurer's report	Report provided to members (See Appendix A).
MOTION	<p>That the Treasurer's report be accepted and payments as listed be endorsed.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>
Canteen report	Report provided to members (See Appendix B).
MOTION	<p>That the canteen report be accepted as tabled.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>
Principal's report	Report provided to members (see Appendix C).
MOTION	<p>That the Principal's report be accepted as tabled.</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>
Motions on notice	Nil

General Business	Speaker: Sian Burrows
Request a donation of funding	<p>Notes:</p> <ul style="list-style-type: none"> • Night of Stars event • The school would like to propose that the P&C sponsor the DUX for Night of stars • This will be an annual and ongoing request each year. • Snr = \$500 Junior = \$250 plus \$70 trophy. • TOTAL = \$820 <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>

General Business	Speaker: James Hunter
Discussion Point	<p>Notes:</p> <ul style="list-style-type: none"> • Senior jersey design approval • Power Point presentation and sample to view during meeting <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>

General Business	Speaker: Troy Twomey
Request a donation of funding	<p>Notes:</p> <ul style="list-style-type: none"> • Proceeds from Z club Transition night fund-raising • Profits to be donated to a charity of choice by the Z club • Total = \$166 <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>

General Business	Speaker: Sian Burrows
Discussion point to a future meeting agenda	<p>Notes:</p> <ul style="list-style-type: none"> • Year 11 leadership camp discussion • Subsidy for transport costs • Refer attached PDF of PowerPoint presentation • TOTAL = \$11,000 <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>

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<p>General Business</p> <p>Discussion point to a future meeting agenda</p>	<p>Speaker: Sian Burrows</p> <p>Notes:</p> <ul style="list-style-type: none"> Term 3, week 10 collaboration days for Teacher planning and moderation, celebrating success from Term 2 and the idea moving forwards. <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>
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<p>General Business</p> <p>Request a donation of funding</p>	<p>Speaker: Justin Gane</p> <p>Notes:</p> <ul style="list-style-type: none"> Purchase of equipment or resources 2 x glass trophies & 2 x \$50 gift cards These purchases will be used as the prizes for the winners of the inaugural Beaches Got Talent competition 2025. There are two categories - junior (7-9) and senior (10-12). 1st place in each category will receive a glass trophy and a \$50 gift card to Mackay cinemas. This will achieve good outcomes for students as it is promoting cultural experiences within the school community, and incentivising entry to the competition. The competition currently has 48 individuals entered to compete This competition will promote involvement in artistic and cultural life at MNBSHS, and encourage members of the school community to enjoy what is on offer in terms of the talents within our populace
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	<ul style="list-style-type: none"> No funds will be needed later. Should the competition be successful in 2025, we may ask for investment in 2026 for the next awards. We will reassess the awards that are given, to potentially adjust costs associated. Trophy estimate is from the Mackay Trophy House (a local supplier) Refer Appendix D TOTAL = \$350 <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p> <p>Carried / Lost</p>
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<p>General Business</p> <p>Request a donation of funding.</p>	<p>Speaker: Wren Forbes</p> <p>Notes:</p> <ul style="list-style-type: none"> Industrial stickers and paint to begin a trial of the 'Bright Bins' Project. The Bright Bins Project aims to get the students to notice the bins around the school more in an attempt to promote a cleaner school environment. This aligns with the P&C's objectives of improving the school and achieving the best outcomes for students wellbeing (a clean environment to learn in). - A clean environment promotes better wellbeing for staff and students <ul style="list-style-type: none"> - reduce damage to land and animals - encourage students to come together for a positive cause - potential for students to find interests in contributing to a positive change Bright Bins would like to pilot the idea and begin with only a few decorated bins to see what the best option for future expansion is. TOTAL = \$1500 <p>Motion:</p> <p>Moved:</p> <p>Seconded:</p>
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	Carried / Lost
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Applications for New Membership	<ul style="list-style-type: none">•
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Date of Next Meeting	11 September 2025
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Close	Time:
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Actions	1.
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CONFIRMATION OF MINUTES

Chair name: _____

Signature: _____

Date: _____

Appendix A - Treasurer's Report

MACKAY NORTHERN BEACHES SHS PARENTS & CITIZENS ASSOCIATION

Treasurer's Report
For the Period of 01 June 2025 - 30 June 2025
Statement of Receipts and Payments

	JUNE
INCOME	
Cash Sales	\$ 9,272.00
EFTPOS	\$ 34,628.60
PEDAL PRIX	\$ -
SQUARE	\$ 1,840.13
TOTAL RECEIPTS	\$ 45,740.73
Less EXPENDITURE	
Bank Fees	\$ -
Canteen Wages	\$ 18,795.24
Superannuation	\$ 2,050.86
	\$ 20,846.10
Canteen Expenses	
Campbells	\$ 18,478.61
Coles(WEX Australia)	\$ 412.84
Coles Online	\$ 2,656.92
CMS	\$ 446.58
King of Meats	\$ 224.93
Lactalis Australia	\$ 8,249.28
Bidfoods	\$ -
Superior Food Group	\$ 706.02
Vegies Unlimited	\$ 962.66
DGL Accounting	\$ -
CRUSTY'S BAKEHOUSE	\$ 850.20
P & C Qld	\$ -
	\$ 32,988.04
TOTAL EXPENDITURE	\$ 53,834.14
CANTEEN MONTHLY PROFIT/LOSS	-\$ 8,093.41

DONATIONS

MNBSHS Donations	\$ 10,855.00
TOTAL INCOME	\$ 45,740.73
TOTAL PAYMENTS	\$ 64,689.14
MONTHLY Surplus/(Deficit)	-\$ 18,948.41

BANK RECONCILIATION

Opening Cash Book Balance at 01 June 2025	\$ 200,324.42
Add Receipts	\$ 45,740.73
Less Payments	\$ 64,689.14
Closing Cash Book Balance 30 June 2025	\$ 181,376.01
Bank Statement Balance at 30 June 2025	\$ 181,376.01
Add Outstanding Deposits	\$ -
Less Outstanding Cheques	\$ -
Balance at 30 June 2025	\$ 181,376.01
Difference	\$ -
Long Service Account at 30 June 2025	\$ 15,078.56

**MACKAY NORTHERN BEACHES SHS
PARENTS & CITIZENS ASSOCIATION**

Treasurer's Report

For the Period of 01 July 2025 - 31 July 2025

Statement of Receipts and Payments

INCOME

Cash Sales	\$	8,217.50
EFTPOS	\$	31,839.90
SQUARE	\$	-

TOTAL RECEIPTS **\$ 40,057.40**

Less EXPENDITURE

Bank Fees	\$	1,231.87
Canteen Wages	\$	7,045.69
Superannuation	\$	2,922.37
IAS - June	\$	4,746.00
	\$	15,945.93

Canteen Expenses

Campbells	\$	7,006.41
Coles(WEX Australia)	\$	304.88
Coles Online	\$	1,120.15
CMS	\$	-
King of Meats	\$	142.89
Lactalis Australia	\$	2,000.37
Bidfoods	\$	-
Superior Food Group	\$	690.68
Vegies Unlimited	\$	742.63
DGL Accounting		
CRUSTY'S BAKEHOUSE	\$	286.56
P & C Qld	\$	-
	\$	12,294.57

TOTAL EXPENDITURE **\$ 28,240.50**

CANTEEN MONTHLY PROFIT/LOSS **\$ 11,816.90**

DONATIONS

MNBSHS Donations **\$ -**

TOTAL INCOME **\$ 40,057.40**

TOTAL PAYMENTS **\$ 28,240.50**

MONTHLY Surplus/(Deficit) **\$ 11,816.90**

BANK RECONCILIATION

Opening Cash Book Balance at 01 July 2025 **\$ 181,376.01**

Add Receipts **\$ 40,057.40**

Less Payments **\$ 28,240.50**

Closing Cash Book Balance 31 July 2025 **\$ 193,192.91**

Bank Statement Balance at 31 July 2025 **\$ 193,192.91**

Add Outstanding Deposits **\$ -**

Less Outstanding Cheques **\$ -**

Balance at 31 July 2025 **\$ 193,192.91**

Difference **\$ -**

Long Service Account at 31 July 2025 **\$ 15,078.56**

Appendix B - Canteen Report

Canteen Report August 2025

Takings July \$40 157.40 compared to July 2024 \$47 904.80

Our YTD \$300 887.65 compared to 2024 at the same time \$295 853.

Daily average is \$2766.44 compared to 2024 \$2641.55

* in July we had our biggest weekly takings of \$15 066! With three days of sales over \$3k.

* We had the school review first week of this term and we passed the catering domain with flying colours!

* We catered for the Almost 48 hour film fest in early August. We made a salad bar and students were able to make their own wraps. Also provided lots of sweet treats and fruit. And a hot breaky Sunday morning. The students really enjoyed the experience.

* We are still battling with students wearing hoodies and having staff totally disregard that they are even wearing them.

* We actually caught a student stealing last week. She stuck ice blocks up her jumper. She's been dealt with by the school and we have also put some consequences in place. -* We are very much needing that laptop that we spoke of I think it was in April, for canteen. As this laptop is dying a very painful slow death.

PRINCIPAL'S REPORT

PARENTS' & CITIZENS' ASSOCIATION

Thursday 14th August 2025

SCHOOL MANAGEMENT

Staffing:

- Transfers in – are being finalised
- Continue search for staff for short and longer term;

Facilities:

- Go for Gold Project – 2 sides and not southern end – engineering issues
- Water bottle bubbles – Term 4



Whole School Strategic

End of Term collaboration days – further discussion in agenda items

Student Multiple Incidents – letters home

Recent School Review (Executive Summary) – from the full report, we will now develop the school's 4 year plan – '26-'29

GENERAL

- **2026 subject selections and timetabling** - Year 10 students are well on their way to having the whole cohort completed with only 38 interviews to be done, with majority already booked in. Year 8 and 9 are currently completing their Smorgasbord selections to determine the elective line structure. Timetable completed by early Term 4.
- **Year 11 Camp** – Preparations have needed to change – agenda item
- **2026 Japan Tour** – in conjunction with North High
- **2026 Ski Trip** – all of Year 12 invited; Sun 21st June – Fri 26th June (Week 10, Term 2)
- **Science Week this week** – piglet dissection, building terrariums, elephant toothpaste, trivia quizzes
- **Book week** – Wed 20th is dress up day. **Theme? 'Book an Adventure'**
- **Instrumental Music** – Eisteddfod – concert and jazz band (18th August); Strings (19th August); this Sunday; 2nd in Jazzfest weekend before last
- **Pedal Prix** – solid 3 teams competing in races regularly and in contention for leading teams across the State. (Damon Woodbridge)
- **Year 7, 2025 enrolments** – now open; transition days for Special Ed continuing; Science Week, Eimeo Year 6 visit tomorrow
- **Night of Champions** (Sports Awards Night) (Thurs 23rd October) – looking for a guest speaker
- **Night of Stars** (Awards Night) (Tuesday 18th Nov)
- **Krispy Kreme Fundraiser** – orders in by tomorrow
- **School Opinion Survey** – closes August 22nd

Parents and Caregivers survey



<https://survey2.qed.qld.gov.au/form/SOS2025Parent>

To access the survey, parents/caregivers need to enter the EQID of their eldest child at the school. EQIDs are validated to ensure that there is only one response per family. Please note that responses with an invalid EQID are not accepted during processing.

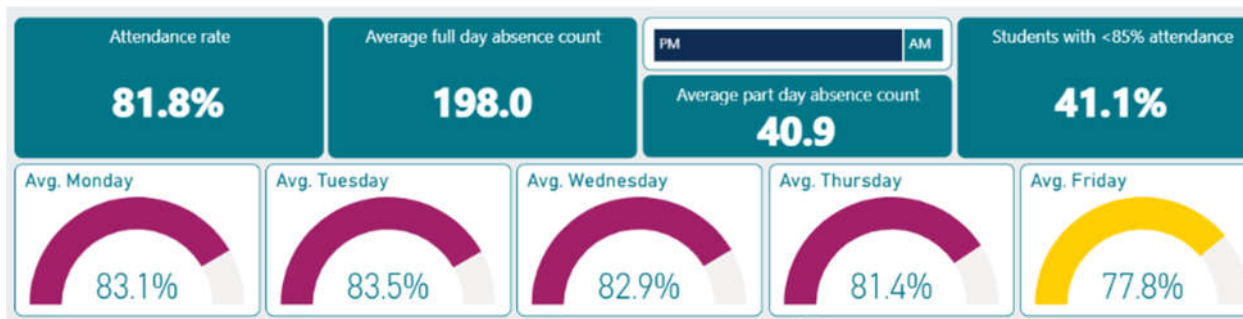
- **Gazetted Student Free Day - Friday Sept 8th** – QCAA (senior) confirmation across the State; local PD focusing on feedback for student improvement.

CALENDAR

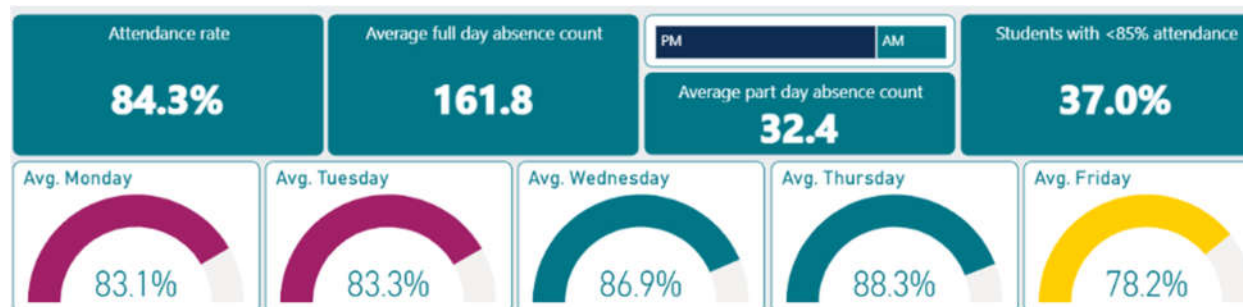
WK 6 18 – 22 August	18 Yr 7&8 parade @ hall Yr 10 parade @ R block P4 QCIA transition to work Reporting open for checking of class rolls at 9 a.m. Stingers Strength 3-4 p.m.	19 SAMs 2 Yr 9 parade Care @ hall Yr 11 & 12 parade @ PAC Student Council 1 st break SM – IA2 & IA3 marks due	20 Parade –	21 PBL 7.30-8.15 a.m. SWD/CC Transition Day #2 scavenger hunt P1 Homework club	22 House Parade
	Book Week				
WK 7 25 – 29 August	25 Yr 7&8 parade @ hall Yr 10 parade @ R block Class rolls changes to reporting survey by 11 a.m. Reports open for date entry at 3 p.m. Stingers Strength 3-4 p.m.	26 Staff wellbeing Yr 9 parade Care @ hall Yr 11 & 12 parade @ PAC Student Council 1 st break Upload of IA2/IA3 Confirmations samples starts	27 Parade – Matt Capp UDL PD	28 All Abilities Cricket P4 Homework club	29 House Parade p.m. Japanese Teacher Transition visit to ERSS
	Yr 12 AQP boating excursion 25-28 August / Yr 11 & Yr 12 MEC Engineering work placement 25/29 August				
WK 8	01 Yr 7&8 parade @ hall Yr 10 parade @ R block	02 SAMs 1 Yr 9 parade Care @ hall	03 Parade – White card Course	04 p.m. Japanese Teacher Transition visit to BSS	05 STUDENT FREE DAY
1 – 5 September	Behaviour, Effort & Extra-Curricular data due 11 a.m. Stingers Strength 3-4 p.m. Upload of IA2/IA3 Confirmations samples concludes	Yr 11 & 12 parade @ PAC Student Council 1 st break		All Abilities Cricket P4 Homework club	
WK 9 08 – 12 September	08 Yr 7&8 parade @ hall Yr 10 parade @ R block Stingers Strength 3-4 p.m.	09 SAMs 2 Yr 9 parade Care @ hall Student Council 1 st break	10 Parade – White card Course JPS091B Sushi Hyo trip	11 PBL 7.30-8.15 a.m. All Abilities Cricket P4 Homework club P&C 4-5.15 p.m. 2026 Yr 7 enrolment interviews #1, 3-6.30 p.m.	12 Arts Showcase House Parade
	Year 12 mock exams / Yr 11 Electro-Technology MEC work placement 8-12 September				

Attendance Overview

Term 2 – weeks 1-4



Term 3 – Week 1- 4



Budget Overview Report

Mackay Northern Beaches State High School - (7873)
Report Date: 09-Aug-2025 4:10 PM
Budget Quarter 3
Period: 202508 | Cost Centre: % | Cost Centre Manager: %
User: Burrows, Sian (787300082361)

	Year to Date				Annual			Original Budget
	Actual	Budget	Variance	Comment	Budget	Variance	Comment	
Opening Balance	-1,377,232	-1,377,232	0		-1,377,232	0		-1,377,232
Revenue	-1,612,259	-1,827,983	-215,724	Under Budget	-2,047,280	-435,021	Under Budget	-1,912,488
Expense	1,658,809	2,282,682	623,873	Under Budget	2,749,709	1,090,900	Under Budget	2,867,371
Global Trading Activities	-65,181	0	65,181	In Surplus	0	65,181	In Surplus	0
Representative Sports	-404	0	404	In Surplus	0	404	In Surplus	0
Administered Clusters	0	0	0		0	0		0
Non-Curricula Activities	-4,226	0	4,226	In Surplus	0	4,226	In Surplus	0
Balance of Operating Funds	-1,400,494	-922,533	477,960		-674,803	-725,690		-422,349
Provision	0	0	0		674,803	674,803		422,349
Balance of Funds Available	-1,400,494	-922,533	477,961		0	1,400,494		0
Memofigure: System Cost Centres (Not included in above totals)	-156	0	156		0	156		0

Balance Sheet Summary Report

Mackay Northern Beaches State High School - (7873)

Period 202508 as at

09-Aug-2025 4:11 PM

<i>Account Group</i>	<i>Account</i>	<i>Account Description</i>	<i>Amount</i>
ASSETS			
	100001	Cash Float	180.00
	101201	General Bank Account	1,374,637.56
	104001	Receivables - Students	80,457.91
	104002	Receivables - Other	21,604.21
	109001	GST Input Credit Control	152.46
	109003	GST Clearing	12,448.80
	115008	BPAY and BPOINT Unallocated (DO NOT USE)	-330.00
	115016	Citibank Balance Sheet Clearing account	6,827.83
	122101	Salary Advances	1,267.00
	162001	Plant & Equipment	2,338,426.98
	172001	Plant & Equipment - Accum Depr	-2,338,426.98
			<u>1,497,245.77</u>
LIABILITIES			
	200005	Citibank Control Account	-7,104.71
	205501	GST - Revenue Control	-980.42
			<u>-8,085.13</u>
		Net Assets/(Liabilities)	<u>1,489,160.64</u>
EQUITY			
	340001	Accumulated Surplus/Deficit	-1,376,093.28
	400000-599999	SURPLUS/DEFICIT FOR YEAR	-113,067.36
			<u>-1,489,160.64</u>

Mackay Northern Beaches State High School (7873)

Period 202508 (Aug 2025)

as at 09-August-2025 04:11 PM

What We Own

Cash Holdings

General Bank Account	1,374,637.56
Other Cash Holdings	180.00

Subtotal of Cash Holdings **1,374,817.56**

What Others Owe Us

Parents	80,457.91
Others	35,142.47

Subtotal of What Others Owe Us **115,600.38**

Total of What We Own **1,490,417.94**

ADJUSTED FOR

What We Owe Others

Payables	-8,085.13
Funds Held in Trust	0.00

Total of What We Owe Others **-8,085.13**

Net Ownership* (We own more than we owe) **1,482,332.81**

ADJUSTED FOR

What We Are Committed to Spend **89,649.13**

Funds We Hold for Others

Global Trading Activities	-87,391.20
Representative Sports	-404.14
Other Activities	-10,532.35

Total Funds Held for Other Bodies **-98,327.69**

Amounts Held for Future Projects

Bank Reserve Provision	100,000.00
Plant & Equipment Provision	250,000.00
Future Projects Provision	324,803.00

Total Provisions **674,803.00**

Actual Financial Position of the School/Available Funds **619,552.99**

Reconciliation to Balance Sheet Summary Report

Net Ownership*	1,482,332.81
ADJUSTED FOR	
Items Awaiting Reconciliation	
Salary Recovery	22,137.67
Corporate Card	6,827.83
Total Items Awaiting Reconciliation	<u>28,965.50</u>
Net Assets/(Liabilities) as per Balance Sheet Summary Report	<u>1,511,298.31</u>

MNBSHS 2025 Student Awards Overview

Award Name	Faculty/Sector	Year Level/s	Eligibility Criteria
Academic Excellence	Head of Year (HoY)	7-12	Students in Years 7–12 with more A's than B's (no lower than a B), across 3 terms, attended at least 2 terms
Star Performer Excellence Award	Head of Year (HoY)	7-12	Students with 3 x Gold Star Performer levels, ≥93% attendance, ≥6 extracurriculars, Years 7–12
Subject Excellence	Head of Year (HoY)	7-12	Highest achieving student in each subject for all year levels (Yr 7–12); electives based on T1 or T3 only
MNBSHS Scholarships	Head of Year (HoY)	7-12	Students in Years 7–12 via written application across academic, cultural, and sporting categories
Rising Star Scholarship (JCU)	Head of Year (HoY)	12	Year 12 student; high academic achievement; JCU eligible degree; excludes medicine/dentistry
House Spirit Awards	Head of Year (HoY)	7-12	Students or houses with highest participation in academic, cultural, community, sport (Yr 7–12)

AMPOL Best All Rounder	Head of Year (HoY), Arts and HPE	12	Student showing leadership, service, community, sport, arts, and personal conduct.
Dawson Junior Leadership	Head of Year (HoY)	7-9	Junior student showing emerging leadership and initiative; >90% attendance
Curriculum Centre Junior	Curriculum Centre	7-9	Year 7–9 student; positive learning attitude; improvement; Silver/Gold Star Performer
Curriculum Centre Senior	Curriculum Centre	10-12	Year 10–12 student; same as above
Top of Subject Business	Humanities	11 - 12	Highest achieving Year 11 and 12 Business student
Status Pro Awards	Humanities, Arts, and Technology	7 - 12	Students in Year 7–12 showing improvement or excellence in Humanities, Arts, and Technology
Mr Solar Clean	VET	11	Year 11 student in VET; high behaviour/effort; Gold/Silver Star Performer
Year 11 Encouragement	Head of Year (HoY)	11	Quiet achiever with persistence and respect
Year 12 Community Contribution	Head of Year (HoY)	12	Year 12 student highly involved in community service
Library Literary Award	English/Languages, Humanities	7 - 12	Student involved in literary activities and library participation
Star of Japanese	English/Languages	7 - 12	Student active in Japanese competitions and cultural participation
C&K Early Childhood Awards	VET	11 - 12	Year 11–12 students in Early Childhood course with behaviour/effort + work experience
Zonta Club Award	Head of Year (HoY)	7 - 12	Student active in Z Club and community
Stingers Cup	Head of Year (HoY)	7 - 12	Student with most Stinger Points
Bright Futures	Head of Year (HoY)	11	Year 11 student showing Respect and Integrity
Junior All Rounder	Head of Year (HoY), All Faculties	7 - 9	Year 7–9 students excelling across academics, sport, attitude, leadership, service
Senior All Rounder	Head of Year (HoY), All Faculties	10 - 12	Year 10 - 12 students excelling across academics, sport, attitude, leadership, service

Indigenous Leadership Awards - Junior	Head of Year (HoY) CEC	7 – 9	Role model Indigenous students (attendance, participation, voice)
Indigenous Leadership Awards - Senior	Head of Year (HoY) CEC	10 – 12	Role model Indigenous students (attendance, participation, voice)
QATSIF Young Indigenous Leader	Head of Year (HoY) CEC	7 - 12	Indigenous student showing leadership and commitment
Dr David Lemmon Award	Science	12	Top Year 12 Biology student (must be receiving an A)
CQU Instrumental Award	Arts	7 - 12	Student demonstrating leadership and commitment in Instrumental Music
CQU Change Maker	Head of Years (HoY)	7 - 12	Highly engaged student contributing positively to school/community
JCU Shield Awards	Head of Year (HoY), All Faculties	7 - 12	One Student per year level in Years 7–12 showing academic progress, resilience, regional commitment
Heart of the School	Head of Years (HoY)	7 - 12	Student embodying school values through kindness, service, and quiet leadership
ADF Long Tan Awards	Head of Years (HoY)	7 - 12	Year 10 and 12 students showing leadership, teamwork, and service
ADF Future Innovators	Technologies/Maths	10 - 12	Year 10 and 12 students showing STEM excellence, motivation, and innovation
Junior School Dux	Heads of Years (HoY)	9	Year 9 student with highest achievement across all subjects
Senior School Dux	Heads of Years (HoY)	12	Year 12 student with highest achievement across all subjects

Appendix D – Ancilliary (if Required)



CELESTIAL GLASS- PEAK

BUY IN BULK AND SAVE!

QUANTITY:	1+	10+	25+	50+	100+	1111114+
1381-3BU - 240mm	\$101.59	\$98.54	\$96.51	\$93.46	\$91.43	\$87.37

SIZES

S

SIZE

1381-3BU - 240mm

Clear

QUANTITY

2


UNIT PRICE

\$101.59

TOTAL PRICE

\$203.18

ADD TO CART

 & CHECKOUT

Appendix E – Ancilliary (if Required)

Appendix F - Ancilliary (if Required)

Appendix G - Ancilliary (if Required)