



Mackay Northern Beaches SHS P&C AGM

Minutes 21st March, 2022

AGM opened 7:00pm

Welcome everyone by current President Suzanne Gakowski

In Attendance: Sian Burrows, Leighanne Preston, Bronwyn Overall, Ray Mohandas, Suzanne Gakowski, Troy Twomey, Joely Whiting, Skye Barron, Ange Hollows, Trent Sehl, Tammy Kinnersly, Brian Kinnersly, Sian McCulloch, Rachel Kowald, Uvette Johns, Amy Hobson

Apologies: Hayley Wilson, Annette Barker, Daryl Barker

Motion to approve minutes as true and correct Troy Twomey Seconded: Ray Mohandas

Business arising from 2020 minutes:

Nil

Treasurer Report: Leighanne Preston

AGM

Mackay Northern Beaches SHS P&C Association

21 March 2022

- **Had another positive year_despite the difficulties we all faced again this year_go through Annual report**
 - **Bank balances**
 - **Main Account 31 December** **\$107,420.22**
 - **Long Service Leave 31 December** **\$ 10,078.56**
 - **Term Deposit** **\$ 78,614.20**

- **Discuss P&L_show break down of income: as per report**
 - **Canteen**
 - **Fundraising**
 - **Container Exchange**
 - **List of Donations for 2021**

- **Audit was completed by DGL Accountants**
 _No changes need to be made.

**Mackay Northern Beaches State High School P & C
Association
Profit & Loss
2021**

Ordinary Income/Expense

Income	
Canteen Takings	282,316.37
Donations	360.00
Fundraising Income	8,238.10
Interest Received	960.62
Other revenue	1,431.86
Other revenue – Jobkeeper	58,500.00
Total Income	<u>351,806.95</u>
Gross Profit	\$351,806.95
Expense	
Accountancy Fees	627.00
Computer Software	2,386.00
Contract Works (Electrician)	1,747.95
Delivery costs	165.00
Donations – to MNBSHS	36,328.10
Fees and permits	3,481.49
Fundraising	4,247.66
Insurance - P&C	3,317.00
Postage	201.00
Meeting Expenses	29.42
Subscriptions	1,565.00
Payroll Expenses	136,560.81
Supplies	
Canteen Equipment	8,518.82
Canteen Food & Bev	126,699.73
Office	455.10
Total Supplies	<u>135,673.65</u>
Total Expenses	<u>\$326,330.08</u>
Net Ordinary Income	<u>25,476.87</u>
Cash flow boost income	<u>20,000.00</u>
Net Profit/Loss	\$45,476.87

Break up of Income

Canteen	Fundraising	Container Exchange
282,316.37		
	8,238.10	
58,500.00		547.60
<u>340,816.37</u>	<u>8,238.10</u>	<u>547.60</u>
\$ 340,816.37	\$ 8,238.10	\$ 547.60
1,747.95		
		165.00
3,481.49		
	4,247.66	
939.23		
220.00		
136,560.81		
8,518.82		
126,699.73		
455.10		
\$ 278,623.13	\$ 4,247.66	\$ 165.00
<u>62,193.24</u>	<u>3,990.44</u>	<u>382.60</u>
-	-	-
\$62,193.24	\$ 3,990.44	\$ 382.60

DONATIONS TO SCHOOL STUDENTS AND GROUPS

YEAR	2017	2018	2020	Proposed 2021
STUDENT/GROUP				
Art Therapy			\$1,000	
Art – Sewing machine			\$500	
Art – Overlocker/Projector etc				\$4,150
Balance Minder - Grant				
BBQ Purchase				
Breakfast Club			\$1,398	\$2,000
Camp – Year 8			\$500	
Camp – Year 11			\$500	
Colour Run				
Container Exchange (Bins)				
Drones			\$1,505	
Dux Sponsorship Junior	\$801	\$806	\$858	\$860
Film Club			\$500	
Gym Equipment – Stingers			\$2,231	
HPV				
Mackay Marina Run		\$400		
Multipurpose Court				\$25,000
Optiminds	\$500	\$500	\$650	\$750
Piano				\$4,000
Readers Cup		\$400		
Rugby Jerseys			\$1,958	
Seating_ Grandstands				\$60,000
Seating_ Lunch Benches			\$19,875	\$14,000
Shed				\$15,000
Student Sponsorship (Lauder)	\$250			
Star Performers Semester 1	\$1,000	\$1,000		
Star Performers Semester 2	\$1,000	\$1,000		
Students Trivia			\$120	
Tagged Awards			\$1,000	
Teachers Social Club			\$393	
Yoga			\$1,180	
Yr 12 Formal			\$1,150	\$1,650
Yr 12 Year Book			\$500	\$500
Yr 12 Kitchen Equipment			\$290	\$200
Yr 12 Graduation Flowers		\$300	\$218.18	\$250
TOTAL	\$3,551	\$4,406	\$35,933	\$128,360

Motion to accept Treasurer's Report Skye Barron Seconded Ray Mohandas

Bank Accounts

Audit done by DGL no recommendations

Accepted: Bronwyn Overall Seconder: Tammy Kinnersly

New Memberships: 15 new memberships were accepted. All in favour. Motion carried.

Hand over to Sian to chair the meeting. Sian read script on process. And thanks P&C exec for their hard work through a challenging year.

Election of Officers/Executive Committee:

Nominations for President: **No nominations, position will remain vacant.**

Nominations for Vice president: **No nominations, position will remain vacant.**

Nominations for Treasurer: **Trent Sehl nominates and accepts the nomination. All in favour and motion is carried.**

Nominations for Secretary: **Amy Hobson nominates and accepts the nomination. All in favour and motion is carried.**

Signatories for Current Bank Accounts and Term Deposits – Add **Trent Sehl and Amy Hobson to all National Australia Bank Accounts (NAB) as co signatories and access to online banking.** Removal of previous executives Suzanne Gakowski, Bronwyn Overall and Leighanne Preston from all NAB Bank Accounts including Online Banking Signatories.

Nomination for Grants officer: **no nomination**

Subcommittees:

Canteen subcommittee – It was decided that the canteen subcommittee would cease.

All in favour, motion carried

Grants Committee need new members – no suggestions

Appointment of Auditor for 2021: Happy to continue with DGL Accountants. All in favour. Motion Carried

Adoption of Student Risk Management Strategy: Report outlines risk and protects our student – Volunteer Register, Blue Card Register. P&C Support EQ Student Protection & Code of Conduct. All in favour. Motion Carried.

Overview of policy presented by Sian Burrows

All in favour motion carried

Adoption of P&C constitution – Current constitution updated and adopted.

All in favour, motion carried.

Compliance Report to be presented – checklist which states what we are doing and that we are following procedures correctly. Signed by President & Treasurer. All in favour. Motion carried.

Life Memberships – Skye Barron asked if we had any life memberships, which we have nil at this stage. However it was noted that considerations for future life memberships require proposals to be brought to a meeting.

Discussions around proposed bookkeeper being employed to do the accounts for the coming year. At this stage it was still being negotiated, pending newly incoming P&C Executives.

Meeting closed 7:26pm

Next AGM 13 March 2023 at 7:00pm