



Mackay Northern Beaches SHS P&C
Minutes August 12th, 2019

Attendees: Sian Burrows, Skye Barron, Amanda Martin, Bronwyn Overall, Nerida Massing, Dayne Roberts, Sirach Santos, Tracey Hosking, Cheryl Haupt, Donna Frost

Apologies: Karen Crompton, Chappy Linda, Julieanne Krause, Leighanne Preston

Business arising from previous meeting? No

Accept previous minutes – Tracey Hocking, Seconder – Amanda Martin

Year Book Committee: overall cost \$20 (\$2006 for 100 books). With a P&C donation of \$500 would drop the price to \$15/book. Still sorting template to put information into provided by MPS photographers. With cost of the formal to kids this would help. Small cohort but still have high expenses because venue etc cost doesn't matter the size of attendees. Been fundraising with car washes. Hoping to have another slave auction. So far we've fundraised \$2000-\$3000. Cost is approx. \$15000 for the formal. \$150/student. Money raised goes towards all the other stuff, decorations, marquee, tableware, photo booth. 6 students have indicated they have financial concerns and possibly won't attend– staff help out students to ensure they all can go.

BO: Move a motion: To support the donation of \$500 towards the Senior Book to reduce the cost for students. Yes, all in favour! Accepted Nerida Massing, Second Amanda Martin.

Discussion on a Chocolate drive: sign up for 2 boxes for everyone. Concern that company now makes you pay before you take the chocolates – burden on students.

SB: What else do you feel we (P&C) could help with because you are a small cohort and you have been working really hard to fundraise? Would you be able to bring us back a list and see if there is anything else we can support.

Come back to next meeting with more information.

Correspondence: Tammy Kinnersly (presented by Bronwyn Overall)

- Everyday Hero – school live with this program – register our school fundraising for different events.
Created the account for Colour Fun Run. CH registered us.
- Scholarships for girls – hardship. SB & OB to have a look to see if there are any candidates we may have. Year 8 into Year 9 – covers them through to Year 12.
- P&C Qld – Voting by the time the conference
- P&C Exec News – budget 2020 – looking at forward planning; Testing & Tagging; Single Touch Payroll – wages directly to ATO – requirement by Law now; who governs our P&C.
- Conference 6&7 Sept – nominated myself for Grants, Volunteers, strategic planning in the P&C
- NAB Statement
- Latest Parent talk

Accept Correspondence – Sian Burrow; Seconder – Cheryl Haupt

Treasurer's Report: Leighanne Preston (Full report attached to minutes) (Presented by Bronwyn Overall)

Total in bank = \$137 974.62

In main account = \$58440.01

Treasurers Report July 2019		
Meeting:11/08/2019		
Bank Balance as at 01 July 2019		\$58,440.01
Payments		
Canteen Food & Beverages		
Bakery Nth Beaches May/June	-976.50	
Big Bear Supermarket	-1,162.23	
Campbells	-7,470.19	
Coles Online	-2,089.88	
Coles	-256.78	
King of Meats	-147.00	
Parmalat	-2,095.79	
Suncrest	-732.02	
Wages	-1,829.57	-15,783.46
Other Expenses		
QAST	-220.00	
Fridge Repair	-317.50	
Superannuation	-2,314.72	
ATO	-926.00	-3,778.22
Fundraising Expenses		
Rotary	-480.00	-480.00
Donations		
Senior Students lunchroom	-200.75	
Colour Run	-950.00	
Breakfast Club	-300.00	-1,450.75
Total Expenses Paid		-22,468.93
Deposits		
Container Fund Scheme	9.60	
Rotary	480.00	
Catering Takings	18,150.00	18,639.60
Bank Balance as at 31 July 2019		\$54,610.68
Fundraising Account		1,128.56
Long Service Leave		5,250.00
Term Deposit		76,985.38
Total at Bank		\$137,974.62

SB: Suggest a P&C Update on FB each month so that parents can see what the P&C have spent supporting students.

TH: Will you ask parents to donate to Breakfast Club, yes - donation day for each year level to come.

BO: Speak to Chappy Linda and ask what they want – she is providing photos. Amanda Martin to chat with Chappy.

Accept Treasurer's Report – Skye Barron; Secunder – Cheryl Haupt

Erroll's Canteen Report: (Full report attached to minutes)

Busy start to August - \$10575.90 in 7 days; \$146624.20 in 110 days; \$1332.95 average per day this year.

July's takings: \$18150 for 13 days trading

Lights in Jnr Fridge being replaced as both are blown – Graham fixing them
Fridge still smells but getting better over time. **Discussions on what we can use to get rid of the smell (onions maybe?)**

Can we please have a new / bigger microwave & stick blender. **Move a motion to purchase \$350 to buy a microwave; electric stick & vacuum cleaner (approval given at Feb meeting). All in favour – yes! Approved Tammy Kinnersley Seconded Donna Frost**

Raise 2 x invoices for Catering for scones 7th Aug - \$70 – Kelly Little & not yet replaced 200 roast containers. Actions below.

Apologies to Nerida who turned up to the Canteen meeting that got cancelled last week. If we cancel/change a meeting please email those involved.

Accept Canteen Report – Tracey Hocking; Seconder – Donna Frost

Principal's Report (Full report attached to minutes)

SCHOOL MANAGEMENT

Staffing:

- Continue to work on staffing for 2020. Current enrolments are 937. 2020 anticipate 1050.
- Trent Schilf – Acting Junior Secondary HOD
- Jamie Harvey – A/Year 8 Coordinator
- Joe Millen – Full time for the rest of the year
- Have been unable to replace Genene Meridith - tightening timetable (and cutting back on AIP strategies); Working on 2 Permissions to Teach for Term 4

Facilities

- A Year Ago.....The roof was going on the PAC
- Official Opening this Thursday

School Planning & Accountability

➤ 2020 Subject Selections and Timetabling Year 10 – 11 subject selection night – big success

Timetable development continues; Year 10 second round selection; junior subject booklets finalised; teacher preferences sought

3rd Year 6 into 7 Information Evening – Week 6 (Aug 21st); Enrolment interviews early Term 4



GENERAL

- **Parent Teacher Interviews**
- **MNBSHS NAIDOC Week 2020** –well received and participation in events throughout the week
- **Japanese School Visit** – Congratulations to Cat Craig for coordination
- **Scholarships** – \$350; Academic, Sport, Cultural; due Sept 13th
- **Book Week, Week 6 (Super Powers)** – students and staff dress up; Book Swap
- **HPV Racing update** – preparing for 24 hour race in Maryborough. 4th in State race series table (of 24)
- **Many recent successes** – Eg Rock Pop Mime; Writing comps (Whitsunday Voices); Individual sport; Japanese Art competition
- **School Opinion Survey** – parent survey to oldest child (last Thursday)
- **Optiminds** - coming up this weekend
- **Chewing gum, truancy, late to school, graffiti, morning bus** – development of the character trait of integrity. **NM:** what about the behaviour in the classroom – we need a nominated room for this. **TH:** worked at 2 schools with this process and it doesn't work; consistency with staff – all schools are

struggling getting staff; we've had lots of staff out with the new QCE; our school has one of the highest suspension rate compared to other schools; **SB**: our focus is to give students the best; new responsible behaviour plan coming from the departments. When I touched on these things – they are becoming more. **AM**: Do you want us to do this too? Yes absolutely

- **Year 12 (2020) Jerseys- Opt 2 preference, then will come font and names**

Option 1 - Large Panel Dark - Light Collar



2

Option 2 - Large Panel Dark - Dark Collar



56

Option 3 - Large Panel Light - Light Collar



4

Option 4 - Large Panel Light - Dark collar



22

CALENDAR

WK 5 12 Aug – 16 Aug	12 ICT PLC 1 st lunch MEC Yr 11&12 P&C mtg 7 p.m. Yr 12 Tourisn excursion P3 Yr 6 & 7 IM rehearsal 12-1 @ PAC stage	13 PLC MD cricket girls 13-15 MD cricket boys 13-14 Zonta Women in Science Yr 10 Try Trades	14 Parade – J Grant WHS mtg 3-4 p.m. Yr 6 Transition CC 10:30-11:30	15 Homework Club Yr 6 Science visit - Circus PAC Official opening	16 Open Girls touch Girls programming Network Yr 12 IA1 & IA2 to HoD Physics Cluster all day	Mackay Orchestra & Band 17 – 18 25 th Opti-MINDS
	Science week 12 th – 16 th August					
WK 6 19 Aug – 23 Aug	19 MEC Yr 11&12 MOB Masterclass 1:10- 2:45 @ PAC stage	20 PLC TA mtg @ RC 2:30 p.m.	21 Parade – A Fergus LCC mtg 3 p.m. Enrolment Info night 3 Cert 3 Fitness @ CQU Staff book week dress up	22 Homework Club Yr 10 Try Trades – Hail Creek	23 P4 Social Justice Open Girls touch	14 th /15 th HPV @ Maryborough
	Book Week 19 th – 23 rd August					
WK 7 26 Aug – 30 Aug	26 MEC Yr 11&12 ? Year 8-9 junior subject info evening 5:30 lecture theatre	27 SAM 1 – car wash Support Staff breakfast Yr 10 Try Trades	28 Parade – J Grant CC students transition Tuckshop & Assembly visit 10:30 – 11:30 a.m. Slave auction (Formal)	29 Homework Club PE cluster – all day	30 Open Girls touch	
WK 8 02 Sep – 06 Sep	02 ICT PLC 1 st lunch MEC Yr 11&12 Christmas Boxes (Z club) Option 1- SET plan night 3-7	03 SAM 2 QCS test ICAS – Digital Technology TA mtg @ RC 2:30 p.m. Yr 6,7 & 8 IM rehearsal 12-1 @ PAC stage	04 Parade – A Fergus QCS test Option 2- SET plan night 3-7 Cert 3 Fitness @ CQU	05 Homework Club ICAS – Science Yr 10 Try Trades – DBCT/Hay Point	06 P4 Social Justice Northern Stars (Arts showcase) 5-7 p.m. Open Girls touch	
WK 9 09 Sep – 13 Se	09 P&C mtg 7 p.m. MEC Yr 11&12	10 CC students half day transition ICAS – Writing	11 Parade – R Kowald	12 Homework Club ICAS – Spelling	13 Open Girls touch Business Cluster @ Pioneer SHS all day	
Year 12 exam block 9 th – 13 th September						

Whole School = YTD = 89.3%, - SEM 1 = 89.1%, Term 2 = 87.9%, Term 1 = 90.1%

Year 7 = YTD (90.9%);

Year 2019 Period Year to Date Year Level Year 7 Student Group All Reset						
Page 1 of 1						
School Name	Attendance Rate	Proportion of Students at Attendance Category (%)				Attendance Category
	%	< 85%	85% < 90%	90% < 95%	95% - 100%	
Mackay Northern Beaches State High Sc	90.9	20.9	10.2	28.1	40.8	

Year 8 = YTD (91%); Year 7 2018 (YTD = 91.4%)

Year 2019 Period Year to Date Year Level Year 8 Student Group All Reset						
Page 1 of 1						
School Name	Attendance Rate	Proportion of Students at Attendance Category (%)				Attendance Category
	%	< 85%	85% < 90%	90% < 95%	95% - 100%	
Mackay Northern Beaches State High Sc	91.0	20.8	12.1	22.7	44.4	

Year 9 = YTD (86.5%); Year 8 2018 (YTD = 87.2%)

Year 2019 Period Year to Date Year Level Year 9 Student Group All Reset						
Page 1 of 1						
School Name	Attendance Rate	Proportion of Students at Attendance Category (%)				Attendance Category
	%	< 85%	85% < 90%	90% < 95%	95% - 100%	
Mackay Northern Beaches State High Sc	86.5	31.2	13.4	23.8	31.7	

Year 10 = YTD (88%); Year 9 2018 (YTD = 89.4%)

Year 2019 Period Year to Date Year Level Year 10 Student Group All Reset						
Page 1 of 1						
School Name	Attendance Rate	Proportion of Students at Attendance Category (%)				Attendance Category
	%	< 85%	85% < 90%	90% < 95%	95% - 100%	
Mackay Northern Beaches State High Sc	88.0	23.9	14.6	26.3	35.1	

Year 11 = YTD (89%); Year 10 2018 (YTD = 86.3%)

Year 2019 Period Year to Date Year Level Year 11 Student Group All Reset						
Page 1 of 1						
School Name	Attendance Rate	Proportion of Students at Attendance Category (%)				Attendance Category
	%	< 85%	85% < 90%	90% < 95%	95% - 100%	
Mackay Northern Beaches State High Sc	89.0	26.7	11.1	23.0	39.3	

Year 12 = YTD (91.9%); Year 11 2018 (YTD = 89.3%)

Year 2019 Period Year to Date Year Level Year 12 Student Group All Reset						
Page 1 of 1						
School Name	Attendance Rate	Proportion of Students at Attendance Category (%)				Attendance Category
	%	< 85%	85% < 90%	90% < 95%	95% - 100%	
Mackay Northern Beaches State High Sc	91.9	15.8	9.2	34.2	40.8	

Budget Overview Report

Mackay Northern Beaches State High School - 7873
 Report Date: 11-Aug-2019 3:24 PM
 Budget Quarter 3
 Period: 201908 | Cost Centre: % | Cost Centre Manager: %
 User: Burrows, Sian (787300082361)

	Year to Date				Annual			Original Budget
	Actual	Budget	Variance	Comment	Budget	Variance	Comment	
Opening Balance	-1,135,996	-1,135,996	0		-1,135,996	0		-1,135,996
Revenue	-1,778,819	-1,789,694	-10,875	Under Budget	-1,961,651	-182,832	Under Budget	-1,874,919
Expense	1,316,751	2,076,681	759,930	Under Budget	2,529,586	1,212,835	Under Budget	2,772,854
Global Trading Activities	-77,749	0	77,749	In Surplus	0	77,749	In Surplus	0
Representative Sports	-2,488	0	2,488	In Surplus	0	2,488	In Surplus	0
Administered Cluster Funds	0	0	0		0	0		0
Non-Curricula Activities	-16,542	0	16,542	In Surplus	0	16,542	In Surplus	0
Balance of Operating Funds	-1,694,844	-849,009	845,835		-568,061	-1,126,783		-238,061
Provisions	0	0	0		568,061	568,061		238,061
Balance of Funds Available	-1,694,844	-849,009	845,835		0	1,694,844		0
<i>Memo figure: System Cost Centres (not included in above totals)</i>	0	0	0		0	0		0

Balance Sheet Summary Report

Mackay Northern Beaches State High School - (7873)

Period 201908 as at
 11-Aug-2019 03:25:49 PM

Account Group	Account	Account description	Amount
ASSETS	100001	Cash Float	180.00
	101201	General Bank Account	1,603,394.15
	104001	Receivables - Students	97,469.85
	104002	Receivables - Other	2,951.93
	109001	GST Input Credit Control	2,487.55
	109003	GST Clearing	7,522.91
	115001	Suspense Account	-936.00
	115007	IM Discrepancy (DO NOT USE)	-0.02
	115008	BPAY and BPOINT Unallocated (DO NOT USE)	-423.00
	115012	Suspense Account - Salary Recovery	38,801.25
	162001	Plant & Equipment	1,892,455.80
	172001	Plant & Equipment - Accum Depr	-1,892,455.80
			<u>1,751,448.62</u>
LIABILITIES	200001	Payables	-28,496.40
	200002	Credit Card Advance Control Account (Staff)	8,729.00
	200003	CBA/MCC Control Account (MCC)	-8,430.48
	200004	Credit Card Posting Variance (Staff)	10.70
	205501	GST - Revenue Control	-520.92
	216801	Security Deposits	-965.00
			<u>-29,673.10</u>
		Net Assets/(Liabilities)	<u>1,721,775.52</u>
EQUITY	340001	Accumulated Surplus/Deficit	-1,135,774.16
	400000-599999	SURPLUS/DEFICIT FOR YEAR	-586,001.36
			<u>-1,721,775.52</u>

School Financial Snapshot

Mackay Northern Beaches State High School (7873)

Period 201908 (Aug 2019)
as at 11-Aug-2019 03:26 PM

What we own		\$1,603,574.15
What others owe us		
Parents	\$97,469.85	
Others	\$11,603.37	\$109,073.22
Sub total of what we own		<u>\$1,712,647.37</u>
LESS		
What we owe others		\$38,412.80
What we are committed to spend		\$27,153.64
What funds we hold for other bodies		\$96,779.57
(E.g. Student Council, Regional Office and Sports Boards)		
Sub total of what we owe		<u>\$162,346.01</u>
We own more than we owe		<u>\$1,550,301.36</u>
Cost price of school assets		\$1,892,455.80
Amounts held by the school in the current year for asset replacement and future projects		\$568,061.00

Accept Principal's Report – Donna Frost; Seconder – Nerida Massing

General Business

Bronwyn	Grants Update		<p>Over last couple of months looking a 2 grants we are applying for:</p> <ol style="list-style-type: none"> 1. \$20000 – support Youth Support CoOrdinator, DET pay one day and school pays balance of hours; want to increase these hours. P&C Support letter from the P&C. 2. \$50000 - Yamaha Grant – equipment – due in March 2020. 3. MRC have 3 grants atm \$30000; \$7500; \$1500; JCU Careers Event here we could look at sponsors. Due first Friday in October. We

			need to contribute 25%. Organise a group to get them sorted and started.
Tammy	Krispy Kremes Update		169 ordered, if we increase order to 200 received 20 free boxes. In total could raise \$1680 - \$1800. Red Food day 29 August. Needed 2 cars last years for 300 boxed. Wed 10:30am 28/08/19. Only need 2 cars (BO & TK); Help distributing – H1.5 café area to collect;
Bronwyn	BBQ Purchase update		Sourced BBQ from Harvey Norman – same one, same price, invoice coming, just need to pick it up.
Sian/Donna	Student Contact Draft Letter		Disruptions of non-urgent phone messages to deliver to students; P&C support the process with regard to messages to students during class time.
Tammy	Car Raffle		\$480 raised for the P&C and a total of \$114 000 for the whole community – a member of the BMX club had the winning ticket!

Actions from Meeting.....

Action	Actioned By?
Sirach & Dayne	Come to next meeting with list of items they may need support with for the formal.
<i>Speak to Chappy Linda and ask what they want – she is providing photos. .</i>	<i>Amanda Martin to chat with Chappy to get photos of items required</i>
Invoices to be raised for Catering from canteen: scones 7th Aug - \$70 & \$200 for 14 people, Japanese – invoice \$65 for lunches; cost of the 200 containers given to Kelly Little. Buy a book (quote book) to record catering and payments	BO: Speak to LP to see if they have been raised. SB: Buy containers and LP will invoice the school
Krispy Kremes collection & distribution	Tammy/Bronwyn to collect;
Volunteers coming with Chappy for breakfast club handing out the flyer	Tracey H to check it out Friday so see what it is all about.

New members for acceptance? No

Next meeting

09 September, 2019

Meeting Closed:- 8:36pm