

Sussan Morrow

- Yoga Shirts

Motion:

Moved:

Seconded:

Carried / Defeated

Troy Twomey

- Review of the 2024 school budget

Motion:

Moved:

Seconded:

Carried / Defeated

Cathryn Clarke

- Funding Request - Challenge Games

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request – Purchase Shelving for the Manga collection.
 - Manga books have become a firm favourite with our junior students. On orientation day last year, the Year 6 students were so excited to see our collection and have been avid borrowers since arriving.
 - **\$3,183.56 inc GST (\$2,894.15 ex GST)**
 - Quote Attached as Appendix D

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request – Purchase Manga Series to boost our collection
 - Jujutsu Kaisen \$300
 - One Punch Man \$200
 - Ouran High \$172
 - Cells at Work \$115
 - Elusive Samurai \$326
- **TOTAL \$1,113** (confirm ex GST?)

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request – Purchase Boardgames for lunchtimes to replenish our supply.
 - We have nearly 100 students playing boardgames/cards before school and breaktimes, this is fantastic for their socialisation skills.
 - AHA \$29.99
 - Caveman \$15
 - Wizard Card game \$19.99
 - Rummikub \$45 x 2
 - Selection of card games \$7.99 x 10
 - Pass the Bomb (cards) \$14.99
- **TOTAL \$249.87** (confirm ex GST?). Note original request listed total as \$208.78?

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request - Transport for Whitsunday Voices.
 - This excursion has become too expensive for our interested students, having only the Presenter tickets to pay for may make this more affordable
- **\$350-\$400**

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request - Shield for Chess Competition winners.
 - This has been an annual competition at our school ,and we would like to display a shield with winner's names over the years and for future events.
- **\$82.47**
- Quote Attached as Appendix E

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request - Medals for chess winners
- \$11.09 x 9 (over 3 years) **\$99.81**
- Quote attached as Appendix E

Motion:

Moved:

Seconded:

Carried / Defeated

Kelly Lambert

- Funding Request - Premier's Reading Challenge prizes for participants.
 - We would like to encourage more readers to participate in this activity. A reward of a canteen voucher for each participant.
- **\$100**

Motion:

Moved:

Seconded:

Carried / Defeated

Taylor Woodward

- Transfer of funds from Square for T1 Krispy Kreme fundraiser

Motion:

Moved:

Seconded:

Carried / Defeated

Taylor Woodward

- Year 12 Formal fundraiser, Bunnings sausage sizzle, Sunday 12th May with use of the P&C's Square payment (Taylor Woodward overseeing)

Motion:

Moved:

Seconded:

Carried / Defeated

Taylor Woodward

- Year 12 Formal fundraiser, Krispy Kreme (sell T3 W1-3, collect T3, W5) and use of P&C's Square payment (Rachel Richards overseeing)

Motion:

Moved:

Seconded:

Carried / Defeated

Taylor Woodward

- Use of P&C's Square payment for Tour de Cure on Friday 3rd May (Susann Morrow overseeing)

Motion:

Moved:

Seconded:

Carried / Defeated

Andrew Campbell

- Discussion / query only
- Has the school or P&C considered purchasing school lockers so that every student has access to a locker?
 - Provides security for valuable items (laptops etc)
 - Reduces the amount of books (weight) that needed to be carried to every class.

	<p>Motion:</p> <p>Moved: _____</p> <p>Seconded: _____</p> <p>Carried / Defeated</p>
Discussion only	<p><u>Jesse Hopkins</u></p> <ul style="list-style-type: none"> • CBSQ basketball update.
Applications for membership and recording of new members	
Date of the next meeting	Term 2, Thursday 13 th June
Close	Meeting closed at X:XXpm

Actions:

1.	
2.	
3.	
4.	
5.	

CONFIRMATION OF MINUTES

Chair name: _____

Signature: _____

Date: _____

Appendix A - Treasurer's Report

MACKAY NORTHERN BEACHES STATE HIGH SCHOOL PARENTS & CITIZENS ASSOCIATION

Treasurer's Report

For the Period of 01 March 2024 - 31 March 2024

Statement of Receipts and Payments

	FEBRUARY
INCOME	
Cash Sales	\$ 12,437.70
EFTPOS	\$ 35,537.60
Container Exchange	\$ -
Square (Krispy Kreme's)	\$ 4,316.49
TOTAL RECEIPTS	<u>\$ 52,291.79</u>
Less EXPENDITURE	
Bank Fees	\$ 686.51
Canteen Wages	\$ 10,906.58
Superannuation	\$ 1,752.89
ATO	\$ -
	\$ 13,345.98
Canteen Expenses	
Campbells	\$ 11,331.66
Coles(WEX Australia)	\$ 434.70
Coles Online	\$ 1,909.79
DGL Accountants	
CMS	\$ -
King of Meats	\$ -
Lactalis Australia	\$ 4,018.56
Northern Beaches Bake	\$ 639.18
Superior Food Group	\$ 4,612.31
Vegies Unlimited	\$ 812.68
	\$ 23,758.88
TOTAL PAYMENTS	<u>\$ 37,104.86</u>
Surplus/(Deficit)	<u>\$ 15,186.93</u>

BANK RECONCILIATION

Opening Cash Book Balance at 01 March 2024	\$ 173,667.61
Add Receipts	\$ 52,291.79
Less Payments	\$ 37,104.86
Closing Cash Book Balance 31 March 2024	\$ 188,854.54
Bank Statement Balance at 31 March 2024	\$ 188,854.54
Add Outstanding Deposits	\$ -
Less Outstanding Cheques	\$ -
Balance at 31 March 2024	\$ 188,854.54
Difference	\$ 0.00
Long Service Account at 31 March 2024	\$ 10,078.56

I move that this report be accepted.

Seconded:

Appendix B - Canteen Report

Canteen Report May 2024

April takings = \$30 545.60

April 2023 = \$22 384.90

Daily average is sitting at \$2623 a day.

- Busy start to the term.
- We have two hospitality students from year 12 helping us every Friday this term. That's working out great. Just needing students to complete the work experience form from Jo Sharam
- We have started a new supplier as the bakery at Woolies closed. So we are now using Crusty's bakery. They deliver to us at 6am and the cleaners are awesome and let them in
- its working out well.
- New menu Items including a beef sir fry and we will begin to transition new daily specials this month. Lasagne, butter chicken, maybe a roast day or two. We will be expecting staff to pre order roasts when we do them. We won't sell them directly on the day as we will not have enough food available for students.
- We have been given a \$250 mastercard from Superior foods and have spent \$129.95 of that on kitchen supplies. Plus \$53 on our flybuy dollars. We still have \$51.25 on our fly buys and \$120.05 in mastercard dollars.
- We are working with Sean and Troy to get some advertising done on the newly installed TV outside canteen.
- We are going to be advertising to staff to use the preorder phone as that has dropped off.
- We have a few staff requiring leave this term and next. I need to have a week off at the end of may and have found someone to cover for us. Her name is Jenny and she used to run the bakery at woollies. Hopefully that works out.
- We have to raise prices on a few more things again as our costs have increased.

Appendix C - Principal's Report

PRINCIPAL'S REPORT
PARENTS' & CITIZENS' ASSOCIATION
Thursday 2nd May 2024

GENERAL

- **Anzac Day participation** – strong participation in the city and Bucasia events again this year
- **Pedal Prix (Race 1, Emerald)** - amazing performances for their first race of the year. **Senior Boys - 1st in their division and 1st overall!!! Junior Boys - 1st in their division!! Junior Mixed Restricted - 4th in their division!!**
- **Staff vs Students Sport comp** – started strongly this term – thanks to Paige Hoffmeister for her organisation of this event
- **Year 8 Carnarvon (Geography) Trip** – Week 5 – final touches being added!
- **Year 7 Canberra trip** – planning continues - Week 9
- **Year 10 Work Experience** – Week 10 – about 75% of students organised.
- **Track & Field Interhouse carnivals** Week 6 – proposed Student Council to run fundraiser BBQ
- **Year 12 students coaching students** - develops confidence and builds resilience, raises self-awareness and social awareness, improves relationships and is a transferable conversational and mindset skill; **Year 12** – Term 2, **Year 11** – Term 4
- **Noosa Film Festival** – thanks to Marcia Prior for coordinating this unique day for the select group of Year 10 & 10 Media students
- **Rock Pop Mime** team again this year – 27th July – the event!

- **Senior ATSIAP** team of Cassidy, Hamish, Tasia and Genamai, who have been awarded **FIRST PLACE as the overall winner of the recent ATSIAP Regional Challenge** and will now progress to the State Challenge, to compete against schools from all over Queensland. Thanks to Char, our CEC who has motivated and coached them through the competition

- **Facilities**

Multipurpose court cover continues to be built (end of term definite completion); D, S, Block extensions/reno Hospo, Engineering classroom developments – nearing completion

Mobile Phone and Truancy Policy – focused work around consistent application of expectations

MNBSHS
Reporting Technology
 (phone, airpod, watch)
Infringements

There is **NO** excuse:

- Checking my timetable
- Checking the time
- Texting home
- Seeing if I have work

Scenario 1

Phone Violation.

↓

Ask student for phone.

↓

Student hands over phone.

↓

Staff member takes it to G Block to sign it in.

↓

No OneSchool required from confiscator. G Block record # and contact home.

Scenario 2

Phone Violation.

↓

Ask student for phone.

↓

Student refuses.

↙ ↘

Curriculum time: Call HoD Line.
O/S refer C-HoD.
C-HoD to issue consequence.

Outside of class: Call HoD Line.
O/S refer HoY.
HoY to issue consequence.

qld.gov.au/PhonesAway

Parent Teacher Interviews – When:- Thursday 9th May 3pm-7pm (Week 4)



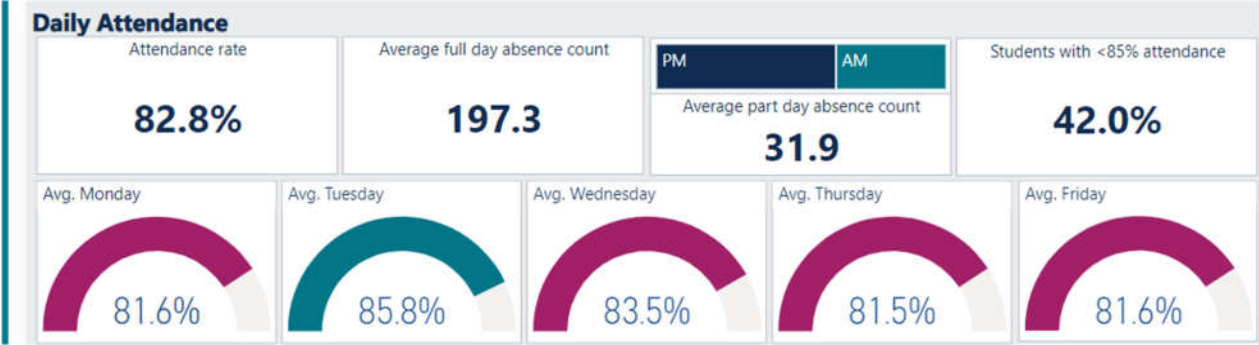
Year 12 100 Days Celebration – May 28th – in the PAC

Transition Night - for Year 6 into 7 and Year 11 into 12 – Tuesday of Week 8. Watch social media, text messages and parent newsletters for details as they roll out.

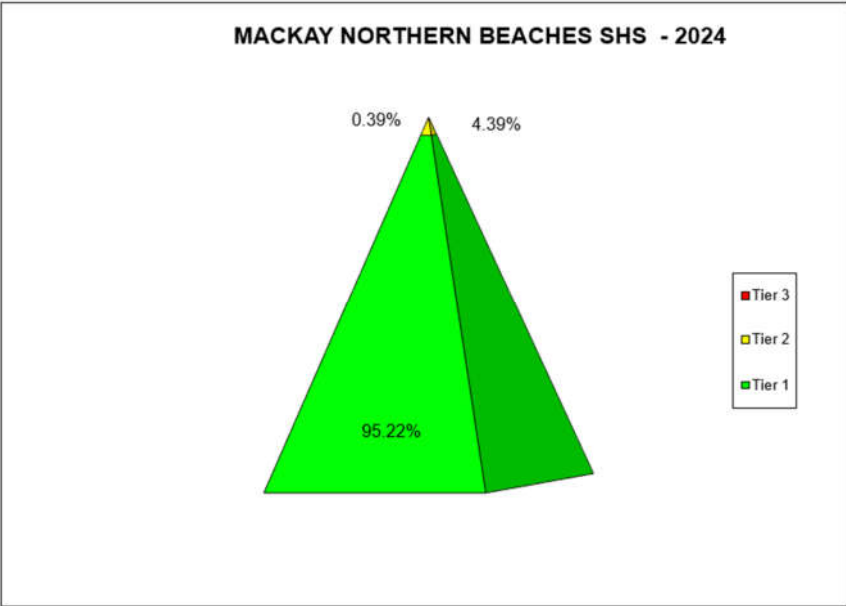
CALENDAR

WK 4 06 – 10 May	06 LABOUR DAY	07 SAMs 1 Yr 10 parade – hall Student Council 1 st break Work Inspiration	08 Parade Elevate Education Yr 11 P1, Yr 12 P2 White Card course Work Inspiration Noosa Film Academy	09 Homework club Parent-Teacher interviews 3-7p.m. ✕ 11/12 Work Inspirations Yr 9 parade P4– R block Cert III Fitness @ CQU	10 Yr11/12 Work Inspirations 12/5/24 Formal fundraiser @ Bunnings	5 Pedal Prix Townsville
	Yr 12 MEC Engineering work placement 6-10 May / Yr 11 Electro work placement 6-10 May					
WK 5 13 – 17 May	13 Junior sector parade – hall Senior sector parade - PAC Release of finalised CIA Phase 2 begins Year 7 Vaccinations Stingers Strength 3-4 p.m.	14 SAMs 2 Yr 10 parade – hall Student Council 1 st break IA1 Confirmation results released	15 Parade QMEA Tradies for a Day @ PSHS Bill Turner Cup @ Magpies	16 Homework club IM Fanfare regional heats Yr 12 mock interviews Yr 9 parade P4 – R block Yr 8 health talk P4	17 Yr 8 Science Cape Hillsborough IM Fanfare regional heats Yr 12 mock interviews	1&2 June Pedal Prix Mackay
	13-16 May Year 8 Carnarvon Gorge Camp / Smith Family Work Inspirations Excursion 16/17 May					
WK 6 20 – 24 May	20 Junior sector parade – hall Senior sector parade - PAC Reporting opens for checking of rolls 9 a.m. Yr 10 1 st Vaccinations Stingers Strength 3-4 p.m.	21 Staff Yr 10 parade – hall Student Council 1 st break	22 Parade Track & Field Carnival WH&S 3-4 p.m.	23 PBL 3-4 p.m. Yr 9 parade P4 – R block	24 Track & Field Carnival	1&2 June Pedal Prix Mackay
	WK 7 27 – 31 May	27 Junior sector parade – hall Senior sector parade - PAC Class changes to DP 9 a.m. CQU IM jazz workshop Reports open for data entry 3 p.m. Stingers Strength 3-4 p.m.	28 Staff Yr 10 parade – hall Deadly Choices P2 Student Council 1 st break Yr 12 100 days	29 Parade White Card course IA2 opt-in confirmation results due to Jo	30 Yr 9 parade P4 – R block	

Attendance



PBL – Term 1 – major behaviours



Financial Reports

Budget Overview Report

Mackay Northern Beaches State High School - (7873)

Report Date: 29-Apr-2024 5:59 AM

Budget Quarter 2

Period: 202404 | Cost Centre: % | Cost Centre Manager: %

User: Burrows, Sian (787300082361)

	Year to Date				Annual			Original Budget
	Actual	Budget	Variance	Comment	Budget	Variance	Comment	
Opening Balance	-1,395,686	-1,395,686	0		-1,395,686	0		-1,395,686
Revenue	-1,159,245	-1,174,140	-14,895	Under Budget	-1,941,262	-782,017	Under Budget	-1,824,099
Expense	911,903	1,536,983	625,080	Under Budget	2,513,268	1,601,365	Under Budget	2,347,192
Global Trading Activities	-135,121	0	135,121	In Surplus	0	135,121	In Surplus	0
Representative Sports	-630	0	630	In Surplus	0	630	In Surplus	0
Administered Clusters	0	0	0		0	0		0
Non-Curricula Activities	-10,409	0	10,409	In Surplus	0	10,409	In Surplus	0
Balance of Operating Funds	-1,789,188	-1,032,843	756,345		-823,680	-965,508		-872,593
Provision	0	0	0		823,680	823,680		872,593
Balance of Funds Available	-1,789,188	-1,032,843	756,345		0	1,789,188		0
<i>Memofigure: System Cost Centres (Not included in above totals)</i>	0	0	0		0	0		0

Balance Sheet Summary Report

Mackay Northern Beaches State High School - (7873)

Period 202404 as at
29-Apr-2024 5:59 AM

<i>Account Group</i>	<i>Account</i>	<i>Account Description</i>	<i>Amount</i>
ASSETS			
	100001	Cash Float	180.00
	101201	General Bank Account	1,689,738.90
	104001	Receivables - Students	188,183.57
	104002	Receivables - Other	27,339.38
	109001	GST Input Credit Control	7,299.79
	115008	BPAY and BPOINT Unallocated (DO NOT USE)	-8,225.50
	115015	Credit Card Balance Sheet Account Staff	1,802.30
	122101	Salary Advances	1,245.00
	162001	Plant & Equipment	2,305,058.07
	172001	Plant & Equipment - Accum Depr	-2,305,058.07
			<u>1,907,563.44</u>
LIABILITIES			
	200001	Payables	-608.80
	200003	CBA/MCC Control Account (MCC)	-7,090.83
	205501	GST - Revenue Control	-1,080.71
	216801	Security Deposits	-600.00
			<u>-9,380.34</u>
		Net Assets/(Liabilities)	<u>1,898,183.10</u>
EQUITY			
	340001	Accumulated Surplus/Deficit	-1,396,481.68
	400000-599999	SURPLUS/DEFICIT FOR YEAR	-501,701.42
			<u>-1,898,183.10</u>

School Financial Snapshot

Mackay Northern Beaches State High School (7873)

Period 202404 (Apr 2024)

as at 29-April-2024 05:59 AM

What We Own

Cash Holdings

General Bank Account	1,689,738.90	
Other Cash Holdings	180.00	
Subtotal of Cash Holdings		1,689,918.90

What Others Owe Us

Parents	188,183.57	
Others	27,658.67	
Subtotal of What Others Owe Us		215,842.24

Total of What We Own **1,905,761.14**

ADJUSTED FOR

What We Owe Others

Payables	-8,780.34	
Funds Held in Trust	-600.00	
Total of What We Owe Others		-9,380.34

Net Ownership* (We own more than we owe) **1,896,380.80**

ADJUSTED FOR

What We Are Committed to Spend **108,198.87**

Funds We Hold for Others

Global Trading Activities	-152,918.59	
Representative Sports	-630.00	
Other Activities	-13,131.92	

Total Funds Held for Other Bodies **-166,680.51**

Amounts Held for Future Projects

Bank Reserve Provision	100,000.00	
Plant & Equipment Provision	271,895.00	
Future Projects Provision	451,785.00	

Total Provisions **823,680.00**

Actual Financial Position of the School/Available Funds **797,821.42**

School Financial Snapshot - Mackay Northern Beaches State High School - (7873)
 Period 202404 (Apr 2024) as at 29-April-2024 05:59 AM

Reconciliation to Balance Sheet Summary Report

Net Ownership* **1,896,380.80**

ADJUSTED FOR

Items Awaiting Reconciliation

Salary Recovery	0.00
Corporate Card	1,802.30

Total Items Awaiting Reconciliation **1,802.30**

Net Assets/(Liabilities) as per Balance Sheet Summary Report **1,898,183.10**

Appendix D – Shelving Quote



BFX Furniture



ABN

BizFurn
Express Australia
ABN 13130145747



PO Box 699
Yandina QLD 4561



1300 866 522



www.bfx.com.au

Marvel Library Shelving

April 29, 2024

QUOTE: BE142047

Dwayne Shea
0407 647 166
dwayne.shea@bfx.com.au
1300 866 522

MACKAY NORTHERN BEACHES STATE HIGH SCHOOL
PO Box 430
Rural View
QLD 4740

Dear Karen

Thank you for requesting a quote from BFX Furniture. Buying BFX gives you the best quality and the best service - at the best price. Experience the BFX difference today.

- ✔ Government Prequalified Supplier - Education and Office furniture.
- ✔ Full service - Delivery, assembly, placement and rubbish removal.
- ✔ Quality & safety - BFX uses leading independent testing organisations.
- ✔ Ongoing Support - Expert advice anytime and genuine product warranties.

Please contact me if you have any enquires about this quote.

Kind regards,
Dwayne Shea



50,000+
Happy Customers



1,000+
5 Star Reviews



200,000+
Products Stocked

Standards & Testing



E0 Board
Emission Level E0



ISO 9001
Quality Assured



SGS
Independently Tested



ISO 14001
Sustainable Company



ISO
International Standards



GECA
Environmental Choice







Marvel Library Shelving

April 29, 2024

QUOTE: BE142047

Dwayne Shea
0407 647 166
dwayne.shea@bfx.com.au
1300 866 522

CODE	DESCRIPTION	QTY	EACH	DIS	TOTAL EX. GST
BFX101	BFX DET 68449 SOA Queensland Government Furniture BFX supplies the Qld Government with furniture under Queensland Government Furniture. BFX is one of the preferred suppliers on the Arrangement. - Meeting conditions as per stated in the contract specification. - 7 Year Warranty.	1	\$0.00		\$0.00
 MVL102	Marvel Library Shelf Unit STATIC Stock Single Face 1630h x 910w x 375d Raw Birch Ply Carcass 25mm all over 5 x Reversible Adjustable Shelves - 50h x 850w x 255d - Charcoal Powdercoat 1.2mm Shelf Lugs (6 per shelf) 130mm Static Feet - Black Powdercoat Assembled WAS \$1,189.00! SAVE \$261.81	3	\$842.90 (842.8977)		\$2,528.69
					
DEL003	Delivery, Placement, Minor Onsite Assembly and Rubbish Removal	1	\$365.45 (365.4545)		\$365.45

The product images are indicative only and may not match exact colours and options chosen.

Total (Ex GST)	\$2,894.15
GST	\$289.41
Total (Inc GST)	\$3,183.56
Total Savings	\$785.44





Marvel Library Shelving

April 29, 2024

QUOTE: BE142047

Dwayne Shea
0407 647 166
dwayne.shea@bfx.com.au
1300 866 522

Order Confirmation Form

Please sign and return this form together with any deposit to proceed or attach your purchase order.

Payment Terms: ACCOUNT 30 DAYS
Total (Ex GST): \$2,894.15
Total (Inc GST): \$3,183.56

Customer Details:

MACKAY NORTHERN BEACHES STATE HIGH SCHOOL
PO Box 430
Rural View
QLD 4740

Contact: Karen Puddicombe
Email: kpudd4@eq.edu.au
Phone: 07 4842 1324

Delivery to:

Karen Puddicombe
30 Rosewood Drive
Rural View, QLD, 4740

Contact: Karen Puddicombe
Phone: 07 4842 1324

Transport: WIDE BAY REMOVALS

Special Instructions or Changes to Details:

WE ACCEPT THIS QUOTE

* This quotation is valid for thirty (30) days and may be amended at any time to reflect supplier price increases and currency fluctuations.

Customer purchase order number: _____ Date: _____

Signature: _____ Name: _____

EFT

Pay your account via DIRECT BANK DEPOSIT
Account Name: BizFurn Express Australia
SUNCORP BSB: 484-799
Account: 505040809
Reference: BE142047
Remittance must be emailed to remittance@bfx.com.au

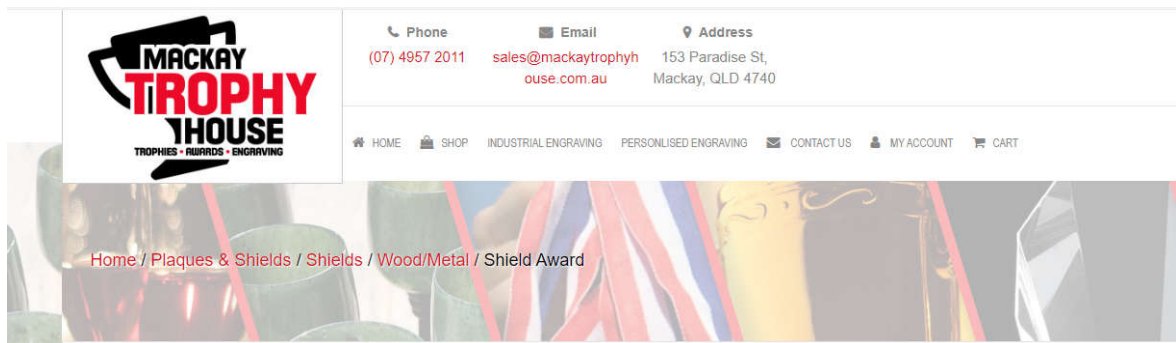
Credit Card

Call 1300 866 522 to pay using your Visa or Mastercard

ABN

13130145747
BizFurn Express Australia
P O Box 699 Yandina QLD 4561

Appendix E – Shield & Medals Quote



PLAQUES & SHIELDS

- SIELDS >
- AFL/FOOTY/AUSSIE RULES/AUSTRALIAN RULES >
- ACADEMIC/SCHOOL >
- ACHIEVEMENT >
- BASKETBALL >
- CORPORATE >
- DISPLAY BOXES >
- GENERAL AWARDS >
- GENERAL SPORTS >
- GENERIC AWARD >



Shield Award - 415mm

Total Cost: \$82.47

Cost Per Unit : \$82.47

Size

Color

Clear

1

ADD TO CART

MEDALS

Showing all 7 results

- 1ST/2ND/3RD AWARDS >
- AFL/FOOTY/AUSSIE RULES/AUSTRALIAN RULES >
- ACADEMIC/SCHOOL/EDUCATION >
- ACHIEVEMENT >
- ACHIEVEMENT/VICTORY >
- ATHLETICS >
- AUSSIE RULES >
- AUSSIE RULES/AFL >



Third Place Medal
\$11.09



Second Place Medal
\$11.09



First Place Medal
\$11.09



Third Place Stars
\$13.45