



# MNBSHS P&C AGM MEETING

## 21 March 2024 Minutes

Date: 21 March 2024		Time: 4:15pm	Location: L1.1
<b>AGENDA ITEM</b>			
Opening and welcome	Meeting opened at 4:18pm		
Apologies	Tammy Kinnersly, Jackie Phillips		
Confirmation of the minutes of the previous AGM	Minutes distributed to members prior to meeting.		
<b>MOTION</b>	That the minutes be confirmed as a true and correct (including correction of DGL from UGL), record of the meeting held 23 March 2023. <b>Moved:</b> Amy Hobson <b>Seconded:</b> Skye Barron <b>Carried</b>		
Business arising from the minutes of the previous AGM	<ul style="list-style-type: none"> <li>No business arising</li> </ul>		
Receipt and adoption of the Association's audited annual financial statement and Treasurer's report	<b>Trent Sehl</b> <ul style="list-style-type: none"> <li>Total sales - \$446,669 – 51% profit</li> <li>Net operating profit - \$36,800</li> <li>One suggestion to change to xero – but we're confident with MYOB</li> <li>Compliance report presented</li> </ul>		
<b>MOTION</b>	To accept the audited annual financial statements, the P&C compliance report, and adopt the Treasurer's proposed 2024 budget. <b>Moved:</b> Trent Sehl <b>Seconded:</b> Kellie Elzer <b>Carried</b>		
Receipt and adoption of the President's annual report	In the absence of a President this cannot be completed		
Applications for membership	All memberships now lapse except for the Principal and the P&C life members		
<b>MOTION</b>	That all new membership applications be accepted. <b>All in favour Carried</b>		
Declaring vacancies	<i>Amy: At this point in the meeting, all office bearers step down from their positions. I'd like to hand over to Sian as Principal of the school, to run the meeting and continue on with the election of new officers.</i>		
Election of officers/executive committee	<i>Sian: We've received no written nominations for executive positions so we'd now like to call for nominations from the floor for the following positions.</i>  <i>Trent: Will continue in the role as vice-Treasurer until we receive a future nomination.</i> <ul style="list-style-type: none"> <li>Nominations for President – <b>Vacant</b></li> <li>Nominations for Vice President – <b>Troy Twomey</b></li> <li>Nominations for Treasurer – <b>Vacant</b></li> <li>Nominations for Secretary – <b>Andrew Campbell</b></li> </ul> <p><b>Motion:</b> That the bank signatories on the P&amp;C bank account be moved to the newly elected officers which are listed below.</p>		

	<p>Amy Hobson to be removed as a signatory. Andrew Campbell to be added as a signatory.</p> <p>P&amp;C Bank Account Details: Bank: NAB BSB: 084-789 Account no: 150832574 ABN: 85 167 936 588</p> <p>As the President role is unfilled, the position will remain vacant until a suitable candidate is able to accept the role.</p>
Confirmation of continuing subcommittees	No subcommittee in 2023. Decision to not have a subcommittee
Appointment of the Association's auditor	Recommendation to continue with DGL.
<b>MOTION</b>	To continue using UGL as the P&C's auditor for 2023. <b>All in favour Carried</b>
Adoption of the Student Protection Risk Management Strategy	<ul style="list-style-type: none"> <li>Principal presented Student Risk Management Strategy</li> </ul> <p><b>Motion</b> – That the P&amp;C adopts the student risk management strategy. <b>All in favour Carried</b></p>
Adoption of new model constitution	<p>There are no changes to the existing model constitution.</p> <p><b>Motion</b> – That the P&amp;C adopts the updated model constitution. <b>All in favour Carried</b></p>
Honorary life membership	Nil
Close	Meeting closed at <b>4:43pm</b> .

Actions:

1. Nil
2.
3.
4.
5.

**CONFIRMATION OF MINUTES**

Chair name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_